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Announcements
1953 - 1954

Palm
Beach
Junior
College

Lake Park
Florida



PALM BEACH JUNIOR COLLEGE

A high standard fully accredited college offering the advantages of small classes and the maximum in personal service to the individual.

CO-EDUCATIONAL



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CALENDAR

1953-54

September 8, 9, 10	Freshman Registration and Orientation
September 10	Registration of Sophomores
September 11	Classes Begin
November 2-6	First Quarter Examinations
November 6	End of First Quarter
November 11	Armistice Day Holiday
November 25	Thanksgiving Holidays begin After Last Class
November 30	Classes Resumed
December 18	Christmas Holidays Begin After Last Class
January 4	Classes Resumed
January 21-28	Semester Examinations
January 28	End of First Semester
January 29, February 1	Mid Term Holidays
February 2	Registration of Freshmen for Second Semester
February 3	Registration of Sophomores for Second Semester
February 4	Classes Begin
March 21-April 2	Quarter Examinations
April 2	First Quarter Ends
April 14	Easter Recess Begins After Last Class
April 19	Classes Resumed
May 24-28	Semester Examinations
May 30	Baccalaurete
May 31	Recognition Day
June 1	Commencement

F.3

BOARD OF PUBLIC INSTRUCTION PALM BEACH COUNTY

GEORGE W. SLATON, *Chairman*

MRS. ELIZABETH S. HAND

A. Q. HOWELL

RALPH KETTLER

HENRY O. EARWOOD

HOWELL L. WATKINS

Superintendent of Public Instruction

* * * * *

COLLEGE ADVISORY COMMITTEE

RICHARD D. HILL, *Chairman*

REV. FRANK ATKINSON, *Secretary*

JOHN J. CATER

JAMES A. BALL, JR.

MRS. R. S. ERSKINE

* * * * *

ADMINISTRATIVE OFFICERS AND ASSISTANTS

JOHN I. LEONARD, B.S., D.N., M.A., ED.D.	<i>President-Dean</i>
ELBERT E. BISHOP, B.S., M.A., LL.B.	<i>Registrar-Bursar</i>
RACHEL F. CROZIER, B.S.E., M.A.	<i>Dean of Women</i>
PAUL J. GLYNN, B.S., M.A.	<i>Dean of Men</i>
LEWIS F. ERCKERT, B.S., M.A.	<i>Director, Adult Education</i>
EDNA D. WILSON	<i>Secretary</i>

FACULTY**MARY SUSAN ALBERTSON**

Biology

B.S., Cornell University

M.A., Columbia University

Advanced graduate study: Columbia University, Pennsylvania State Teachers College, University of Florida, University of Miami

Member: American Association for Advancement of Science, Florida Academy of Sciences

Instructor, Asheville Normal College, 1923-25

Instructor, Palm Beach Junior College, 1933.

DONALD J. BEUTTENMULLER

Mathematics

B.S., Spring Hill College

M.Ed., University of Florida

Graduate Study: University of Chicago

Member: Phi Kappa Phi, Kappa Delta Pi

Instructor, Palm Beach Junior College, 1951-

ELBERT E. BISHOP

Business Law

B.S., Middle Tennessee State Teachers College

M.A., George Peabody College for Teachers

LL.B., University of Florida

Member: Florida Bar Association

Coordinator, Civilian Pilot Training Program, 1939-1943

Registrar, Instructor, Palm Beach Junior College, 1937-

WILLIAM T. BLAIR

Bible

B.A., Wayne University

B.D., Garrett Biblical Institute, Northwestern University

Instructor, Palm Beach Junior College, 1949-

RACHEL FLAGG CROZIER

Dean of Women, English

B.S.E., University of Arkansas

M.A., University of Florida

Advanced graduate study: Duke University, University of Florida, Colorado State College of Education

Member: Phi Kappa Phi, Phi Alpha Theta, Kappa Delta Pi, National Council Teachers of English, National Association Deans of Women

Instructor, University of Florida, summer session, 1928, 1929

Instructor, Dean of Women, Palm Beach Junior College, 1938-

WATSON B. DUNCAN, III

English, Social Studies

B.A., M.A., University of South Carolina

Member: National Council of Teachers of English, American Academy of Social Sciences

Instructor, Palm Beach Junior College, 1948-

PAUL J. GLYNN

Dean of Men, Athletic Coach

B.S., New Jersey State College

M.A., Montclair State College

Instructor, Dean of Men, Palm Beach Junior College, 1949-

FACULTY

IMOGENE A. GROSS *✓* Chemistry, Physics

B.S., Georgia State College for Women

M. S., Johns Hopkins University

Advanced graduate study: Georgia State College, University of Florida, Johns Hopkins University

Research: Collaborated on Lindsey-Hurdey research on southern pine for manufacture of paper

Member: Delta Kappa Gamma, 99's-Women Pilots of America, American Chemical Society

Instructor, Georgia State College, summer session, 1931

Instructor, Civilian Pilot Training Program, 1939-1943

Instructor, Palm Beach Junior College, 1933-

EDITH F. HALL *✓* Home Economics

B.S., M.S., Florida State University

Graduate Study: Florida State University

Instructor, Palm Beach Junior College, 1949- *✓*FAY ELIZABETH HAMON *✓* Commerce

B.S., Florida State University

M.Ed., University of Pittsburgh

Advanced graduate study: University of California, University of Florida

Member Delta Pi Epsilon, Delta Kappa Gamma, United Business Education Association,

Southern Business Education Association

Instructor, Palm Beach Junior College, 1945-

ESTHER C. HOLT *✓* Social Studies, Commerce

A.B., Florida State University

M.A., University of Florida

Advanced Graduate Study: University of Florida

Member: Phi Kappa Phi, Delta Kappa Gamma, Florida Academy of Sciences

Instructor, Palm Beach Junior College, 1936-

NINA KINNEY JENSEN *✓* Art

Diploma, Skidmore College

Diploma, Pratt Institute

B.S., M.A., Diploma of Fine Arts, Columbia University

Graduate study: University of Berlin, West Berlin Kunstgewerbeschule, Student of Kenneth Hayes Miller, Art Students League; Lauritz Eichner, Craft Students League

Member: Kappa Delta Pi

Instructor, Winthrop College, 1925-27; Texas State College for Women, 1928-33; Pennsylvania State College, 1940

Instructor, Palm Beach Junior College, 1948-

CARMEN A. MONTOYA *✓* Spanish

A.B., M.A., Mercer University

Advanced graduate study: Western Carolina Teachers College

Member: Sigma Upsilon, Florida Association Teachers of Spanish

Instructor, Bessie Tift College, 1927-29; Norman Junior College, 1929-30; Bryan University, 1930-34

Instructor, Palm Beach Junior College, 1934-

FACULTY**MARIAN FRANCES MORSE**

Psychology, Social Studies

A.B., Smith College

M.A., Florida State University

Advanced graduate study: Florida State University, Duke University

Member: Delta Kappa Gamma: Florida Academy of Sciences

Instructor, Palm Beach Junior College, 1934-

ELIZABETH SCOTT REYNOLDS

Librarian

A.B., Florida State University

A.B. in L.S., Emory University

Advanced graduate study: George Peabody College for Teachers, Columbia University

Member: American Library Association, Florida Library Association

Instructor, Arlington Hall, 1928-30

Librarian, Morrison Field A.T.C., A.A.F., 1943-45

Librarian, Palm Beach Junior College, 1945-

LETHA MADGE ROYCE

Music

B.M., M.M., Florida State University

Graduate Study: Juilliard School of Music; Biarritz American University, Biarritz, France;

University of Oslo, Oslo, Norway; University of Michigan.

Member: Kappa Delta Pi, Kappa Lambda

Instructor, Palm Beach Junior College, 1949.

LOUIS T. B. SOUTHWICK

Engineering Drawing

C.E., Lafayette College

Graduate work: University of Florida

Instructor, Palm Beach Junior College, 1946-

GENERAL INFORMATION

Purposes

Palm Beach Junior College has the following seven purposes:

1. To offer two years of accredited college work.
2. To provide opportunity for individual attention to students through small classes.
3. To provide educational opportunities for many students who could not afford to attend college elsewhere.
4. To provide opportunity for young people to develop leadership and to experience the social benefits of college without severing home connections.
5. To train students to take their places in higher institutions of learning and in the business and social world.
6. To provide terminal education along vocational lines to those students who wish to enter the business or vocational world upon completion of two years of college training.
7. To offer, through an Evening Division, a program of Adult Education embracing courses to meet the cultural, leisure time, personal efficiency and general educational needs of the communities we serve.

History

In 1933 each civic club in West Palm Beach was invited to assist in the establishment of a junior college as part of the educational system of Palm Beach County, and to name two citizens from its group to serve as an advisory board to the college. The duty of this board was to meet with the administrative officers and the Board of Education to discuss the policies and operations of the college. Their services were of inestimable value to the college during the early period of its organization.

In the year 1939 the County Board of Public Instruction changed the method of choosing the Advisory Board and selected members from all sections of Palm Beach County so as to create more interest throughout the area it was designed to serve.

The 1947 session of the Florida Legislature passed an educational bill which was far reaching in its effect on the schools of the state. In enlarging the Foundation Program instituted by the 1945 legislature junior colleges were included for the first time. Palm Beach Junior College had long held a distinctive place in Florida as the first junior college in the state which was part of the educational system of an individual county. In December 1947, it became the first public junior college in Florida approved by the State Board of Education for participation in the Foundation Program.

Under the provisions of the new state law, appointment of an Advisory Committee for the college was made by the State Board. This committee, the membership of which is made up of five outstanding leaders in the cultural, business and civic life of the county, is serving the Junior College in a splendid way. At present there are members from West Palm Beach, Lake Worth and Belle Glade.

The University of Florida assisted in organizing the college by advising as to what courses to offer and by tentatively approving both courses and instructors.

The college was opened in September, 1933, to a freshman class. The first graduation exercises were held June 5, 1936.

The Palm Beach Junior College offers, under the jurisdiction of the County Board of Public Instruction and College Advisory Committee, two years of education in advance of the regular high school course. The subjects offered are similar to those offered at the University of Florida and the Florida State University and, in addition, include technical-terminal and other vocational courses.

During the latter part of 1947 the Board of Public Instruction acquired from the United States Government a 21 acre section of the former Morrison Field and the college was, in January 1948, moved to the new site for the opening of the second semester of the 1947-48 college year. Morrison field was reactivated by the Air Air Force during the summer of 1951 and, with this development, it became necessary to find another location for our institution, which, during the three and one-half years we were privileged to have the outstanding facilities available to us at Morrison Field, experienced its greatest era of growth and expansion.

When it was apparent that the only location available was the one we formerly used and shared with Palm Beach High School, the Town of Lake Park, through its commission, offered the Board of Public Instruction the use of their Town Hall as a college building. Upon recommendation of the College Advisory Committee, and the concurrence of state department officials, the Board of Public Instruction accepted the Lake Park Town Hall as the new home of Palm Beach Junior College. The building was remodeled to meet college needs and, since September of 1951, we have been very much "at home" in Lake Park where we are quite adequately equipped to meet the present needs of the college. Plans for the further development of this site, with the thought that Lake Park may become the "college town" of Palm Beach County, are being given definite consideration.

The Palm Beach Junior College has been offering a college grade of work since its organization in 1933. It is accredited by the Southern Association of Colleges and Secondary Schools, the Florida Department of Education and both state universities in Florida. Admission to the upper division of the state universities and to almost all other colleges and universities in the United States is granted upon completion of the required courses in Palm Beach Junior College. The College is an active member of the American Association of Junior Colleges the Florida Association of Public Junior Colleges and the Florida Association of Colleges and Universities. The administrative officers and faculty maintain active membership in leading state and national educational organizations and learned professional societies in their particular field.

Buildings and Equipment

Palm Beach Junior College is located in the lovely suburban town of Lake Park, approximately seven miles from the business center of West Palm Beach. Our campus, with frontage of two city blocks, faces Park Avenue, a wide through-fare which is virtually the center of the Lake Park Community. A large, well designed and attractive building houses offices of administration, classrooms, laboratories, student lounge, auditorium and snack bar. An extensive patio area at the north side of the college building affords facilities for outdoor study, dining and other student activities. Adjoining the patio, and included as part of the recreational facilities, are table tennis and horseshow pitching. Further recreational and physical education facilities include a new tennis court and a full sized outdoor basketball court on the west end of the campus where Rebel teams of the future will be trained. In addition, our baseball field, with dressing rooms, offers opportunity for the development of many other phases of work in physical education and recreation. Golf, volley ball, archery—and baseball in season—keep the field an active sector of the campus.

Training for Nurses

The College offers two types of pre-nursing training as follows:

Plan A—For a student who wishes to qualify for supervisory nursing positions, two years of college training are offered. Clinic training at a recognized hospital training school follows.

Plan B—For students of the Good Samaritan Hospital Training School who wish to qualify for an R.N. Certificate, one semester of pre-clinical training is offered.

A Program for Veterans

Palm Beach Junior College is approved by the State Department of Education and the Veterans Administration for the training of veterans under the "G. I. Bill of Rights" (Public Laws 346, 16 and 550).

The general college course meets the academic requirements of the freshman and sophomore years. Practical terminal courses, preparing for vocational efficiency in the field selected are available.

Public Law 346

P.L. 346 provides a wide variety of benefits for veterans of World War II. In general terms this law assures eligible veterans at least one year of education with tuition and fees, up to \$500.00, paid by the Federal Government. It also provides allowances for living expenses during the period of education; \$75.00 per month for those with no dependents, \$105.00 per month for those who are married with one dependent, \$120.00 per month for those who are married and have two or more dependents.

Public Law 16

Public Law 16 provides for occupational rehabilitation of disabled veterans who have been honorably discharged and whose disability was incurred or aggravated while in the service after September 16, 1940.

All costs of tuition, fees, books, and supplies will be paid by the Government.

All veterans interested in continuing their education at Palm Beach Junior College should apply to the nearest office of the Veterans Administration or to the Veterans' Counselor at the college for full information.

Public Law 550

The Veterans Readjustment Assistance Act of 1952 (Korean "G. I. Bill") provides financial assistance to veterans who served since June 27, 1950. Entitlement to education is computed at the rate of one and one-half days for each day of active duty up to a minimum of 36 months.

Upon enrollment in Palm Beach Junior College, Korean veterans are required to pay all regular fees and charges, just as non-veterans. Upon certification by the college to the Veterans Administration as to satisfactory attendance, progress and conduct, payments will be made by the Veterans Administration at the rates of \$110.00 a month to single veterans, \$135.00 to those with one de-

pendent, and \$160.00 where there are two or more dependents. Proportionate payments are made for less than full time.

Veterans who plan to enroll in Palm Beach Junior College should go to the nearest V. A. Contact Office or County Veterans Service Office with a photo-static copy of Form DD-214, Notice of Separation from the Armed Forces, and make application for a certificate of eligibility and entitlement.

ADULT EDUCATION PROGRAM

Through an Evening Division Palm Beach Junior College offers an extensive program of adult education under the direction of Mr. Lewis F. Erckert, Director of Adult Education. Classes meet in West Palm Beach through the cooperation of Palm Beach High School in making conveniently located classrooms available. Classes meet during the late afternoon and evening hours. The courses offered include those for college credit as well as non-credit courses to meet the vocational and avocational needs of the community.

Classes are organized in various subjects whenever a sufficient number of applicants is available to meet minimum requirements under our program. College credit courses are taught by Palm Beach Junior College faculty members or other instructors of equal rank and certification.

During the 1952-53 college year, courses have been given in Child Psychology, Fundamentals of Mathematics, French, Spanish, Business Law, Real Estate Law, Accounting, Art in the Elementary School, Health in the Elementary School, English for the Foreign Born, Interior Decorating and Woodworking. Many of these classes will be re-scheduled for the fall semester of the 1953-54 college year and others added whenever demand and interest is sufficient to start a particular course.

Plans for the continued enlargement of the adult education program contemplate offering courses in other Palm Beach County communities outside of West Palm Beach in an effort to make the opportunity for further study readily available and convenient for those interested.

All applications for Palm Beach Junior College adult classes should be made in writing to Mr. Lewis F. Erckert, 815 Gardenia Street, West Palm Beach, or by telephoning 2.3446.

ADMISSION

Methods of Admission

There are two methods of admission:

BY CERTIFICATE—The Palm Beach Junior College will accept certificates from the approved high schools of Florida, from any secondary school of another state which is accredited by its state university, and from any recognized college or university. Blank certificates, conveniently arranged for the desired data, will be sent to all principals and, upon application, to prospective students.

Candidates for admission who have been graduated from an approved high school with sixteen units, or the equivalent, will be accepted. The sixteen units

offered for admission shall include a minimum of twelve academic units, three of which must be in English. The remaining nine must be distributed in at least three of the following fields: English, journalism and speech; foreign language; history and social studies; mathematics; science. A maximum of four non-academic units may be offered. Non-academic units include art, music, physical education, home economics, vocational and commercial subjects.

Three semester hours of college work may be counted back as a high school unit and may serve to remove a deficiency.

BY EXAMINATION.—Candidates not admitted by certificates will be required to pass written examinations upon entrance subjects. These examinations will be held at Palm Beach Junior College during the first week of each semester.

An application for admission form will be provided by the Registrar upon request. This form should be returned to the Registrar's office. The applicant should ask the principal of his high school to forward a transcript of his record as soon as possible after his graduation.

All communications regarding room assignments should be addressed to the Registrar.

Advanced Standing

Students who enter from other colleges or universities and who ask for advanced standing, must furnish a statement of honorable dismissal and an official transcript of the work done in the college or university from which they come, together with a complete statement of the subjects offered for entrance at the former school. Courses on the transcript which carry a grade of D will not be accepted for credit. The amount of credit allowed for a quarter, semester or summer term will not exceed the amount the student would have been permitted to earn during the same period of time in this College. Students who are not permitted to return to the institution they last attended will not be admitted to the Palm Beach Junior College.

Scholastic Standard

Palm Beach Junior College regulations have been designed to insure faithful study and right conduct. All students are required to attend to their duties conscientiously as a condition of their continuance in the College.

A student who has failed or has withdrawn with failing grades in more than half of his work during the second quarter of any semester will not be permitted to register for the next succeeding semester.

Students of other colleges who have failed in more than half of their work in any quarter or semester, will not be permitted to register here for the succeeding semester.

Health

Upon entrance, every student coming to the Palm Beach Junior College must present a certificate from a physician giving detailed information as to his physical condition.

The blank form for the examination will be sent out by the Registrar with

other registration blanks and material to all students who have applied for admission. It is urged that it be filled out by the physician only after a thorough physical examination. All questions should be answered accurately and any handicap or abnormality noted. If the examination is not made prior to entering, it must be done before registration is completed.

A credit course in health and physical education is given all freshman students. The fundamental aims of this course are to help the student to live healthfully and to learn how to meet the most fundamental duties relating to maintenance of health and to disease prevention in the home and community.

Expenses

FLORIDA STUDENTS

	First Semester	Second Semester
Registration Fee	\$ 37.50	\$ 37.50
Student Activity Fee	10.00	10.00
Library Fee	1.00	1.00

OUT-OF-STATE STUDENTS

Tuition	\$100.00	\$100.00
Registration Fee	37.50	37.50
Student Activity Fee	10.00	10.00
Library Fee	1.00	1.00

Refunds

Students who withdraw within the first five days of any semester, not including days set aside solely for registration, will be reimbursed eighty percent of the tuition and fees.

Special Fees

A fee of \$2.50 is charged all students who do not complete their registration on the dates set by the college.

Students taking science courses will be charged a laboratory fee of \$5.00 per semester for each science course.

Students who are required to repeat courses because of failure, or who wish to repeat them to raise a non-transferable grade, must secure the permission of the Registrar and pay a fee of \$2.00.

A fee of \$1.00 will be charged for each course dropped during a semester.

A transcript of credits will be furnished free to students desiring to attend another college, but a charge of \$1.00 will be assessed for each additional transcript.

Purpose of Student Activity Fee

The student activity fee, paid at the beginning of the semester by each student, is charged to help defray expenses connected with maintaining the following activities: athletics, college paper, college annual, dramatic productions and such social activities as may be sponsored by the college. This fee entitles the student to free admission to all college games and programs. A student activity

card will be given the student when he registers. All funds which accrue from this fee are administered by the Executive Council of the Student Government.

Payments

Tuition and fees must be paid at the beginning of each semester.

Fees for makeup examinations must be paid before the student is allowed to take the examination.

Transcripts beyond the first one which is furnished free of charge, will not be sent until the \$1.00 charge is paid.

ACADEMIC REGULATIONS

Student Conduct

College students are considered to have reached the age of responsibility and discretion. Their conduct, both in and out of school, is expected to be dignified and honorable. Students must realize from the first that the responsibility for their success in college work rests largely upon themselves.

Government of the College is administered by the Executive Committee consisting of the President, Registrar, Dean of Men and Dean of Women. Each student, by the act of registering, obligates himself to obey all rules and regulations approved by the Committee.

Class Attendance

A student is expected to attend all classes and laboratories for which he is registered. Absence involves a scholastic loss and necessarily a lower grade. When a student has been absent from class, if he wishes to be permitted to make up his work, it is necessary for him to report to his Dean and give his reason for being absent. If the Dean finds his absence justifiable, he will give the student an absence permit to present to the particular instructor involved. All decisions made by the Deans will be final unless an appeal is made to the Executive Committee for its consideration.

Withdrawals

A student who finds it necessary to withdraw from any course must secure from the Registrar's office a withdrawal card and have it properly filled in and signed. This procedure must be followed if the student expects to receive an honorable dismissal.

A student who withdraws from any class before the end of the first quarter of any semester will be marked "withdrawn" with no grade recorded. Students who withdraw from school or from any class after the first quarter of any semester, except upon recommendation of the College Dean or Registrar, will be given a WP (withdrew passing) or WF (withdrew failing) by the instructor in each of the classes from which he withdraws.

Grading System

The following grading system is used in Palm Beach Junior College:

A—Excellent

I—Incomplete

B—Good

F—Failure

C—Fair

WP—Withdrew passing

D—Poor but passing

WF—Withdrew failing

Quality Points

At the end of each semester, quality points are assigned as follows: A, 3 quality points per credit hour; B, 2 quality points per credit hour; C, 1 quality point per credit hour; D, 0 quality points per credit hour.

The scholastic standing of a student is defined as the ratio of his total number of quality points to his total number of credits.

Dean's List

The Dean's List is posted at the end of each semester. All regular students who have made an average of 2.0 or more (B or above) will have their names placed on the Dean's List.

Student Classification

A student is considered a sophomore when he has completed twenty-eight semester hours of credit and has earned twenty-eight quality points, regardless of the number of semesters he has been in attendance.

Grade Reports

Reports of grades are sent to parents or guardians of nonveterans at the end of each nine weeks. Grades of veterans are mailed to them.

Absences From Examinations

Absences from examinations count as failures unless excused by the Dean. Permission for special examinations may be granted by the Dean. For announced quarter or semester examinations missed, a fee of \$3.00 will be charged. For announced tests missed during the quarter, a fee of \$2.00 will be charged.

SCHOLARSHIPS

Local Scholarships

A number of scholarships are offered by local organizations to properly qualified students. They are awarded on the basis of (1) the applicant's personal and professional worth and (2) the applicant's need. All are gift scholarships except those offered by the Adult Education Committee of the West Palm Beach Woman's Club, which are half gift and half loan.

The award of a scholarship is made on the assumption of the student's carrying a normal load of studies through two consecutive semesters.

Information concerning scholarships listed below may be obtained from the Registrar.

ADULT EDUCATION COMMITTEE, WEST PALM BEACH WOMAN'S CLUB:—Two scholarships, covering all general fees (approximately \$97.00 a year each), awarded annually.

BUSINESS AND PROFESSIONAL WOMEN'S CLUB OF WEST PALM BEACH:—A two year scholarship covering general fees (approximately \$97.00 a year), is awarded annually to a graduate of Palm Beach High School who plans to specialize in the field of business.

PALM BEACH POST No. 12, AMERICAN LEGION:—Two two-year scholarships of \$100.00 a year each, to be awarded annually to graduates of any West Palm Beach high school.

BETA THETA CHAPTER, BETA SIGMA PHI:—One scholarship, covering general fees (approximately \$97.00), awarded annually.

PHILO CLUB:—A one-semester scholarship awarded annually to a freshman girl.

NORMAN'S:—Two scholarships, one to a freshman girl and one to a sophomore girl for \$100.00 each, to be awarded annually by Norman's 306 Clematis, Street, West Palm Beach.

LIONS CLUB OF THE PALM BEACHES:—One scholarship of \$100.00 awarded annually.

State Scholarships

HOUSE OF REPRESENTATIVES SCHOLARSHIPS:—In order to encourage students to prepare themselves for the teaching profession, the Legislature has provided funds for four scholarships of \$200.00 each for each representative from each county to be used for study in colleges in the State of Florida. These scholarships are open to students who promise to teach in Florida at least one year for each year the scholarship is held and who register for courses leading to a degree in education.

SENATORIAL SCHOLARSHIPS:—The Legislature has also provided four scholarships of \$200.00 each for every senatorial district of the state. These scholarships are granted under the same regulations as those that govern the House Scholarships except that the student, instead of teaching, may render some governmental service in Florida.

House and Senatorial scholarships are available to Palm Beach Junior College students and are granted on competitive examinations which are held in April and October of each year. Further information may be secured from the State Department of Education.

Vocational Rehabilitation Scholarships

The Rehabilitation Section of the State Department of Education provides limited assistance to persons who are physically handicapped. Requirements for eligibility for this assistance are as follows: The applicant must have a permanent major physical disability, must be sixteen years old or over, must have a good scholastic record, and must take courses that will prepare him for some vocation at which he can earn a living. Applications for this assistance should be made prior to July 1 for the following year. Students who wish to apply should write to the Supervisor of Vocational Education, State Department of Education Tallahassee, Florida

Orientation

In order that freshman and transfer students from other colleges may become acquainted with the campus, standards and regulations of Palm Beach Junior College before the actual opening of classes, a period of orientation has been planned to assist them.

The period beginning at 1:30 p. m., September 9, and extending through 10:30 a. m., September 10, has been particularly designed to assist freshman students with the mechanics of adjustment and admission to college. Registration will begin on September 8 and continue until 12:30 p. m., September 9.

The program of acquainting students with the location of classrooms and centers of student activity, together with a series of lectures on such subjects as "The Meaning of a College Education," "What the Junior College Expects of You," "How to Study" and "Choosing a Career," will be an important part of the week's activities.

All freshman students will be required to participate in the orientation program which, according to schedule, includes the necessary placement tests required of freshmen.

Assembly

Assemblies are held frequently and are arranged to meet the requirements of speakers and entertainment groups appearing on the college programs.

Changes

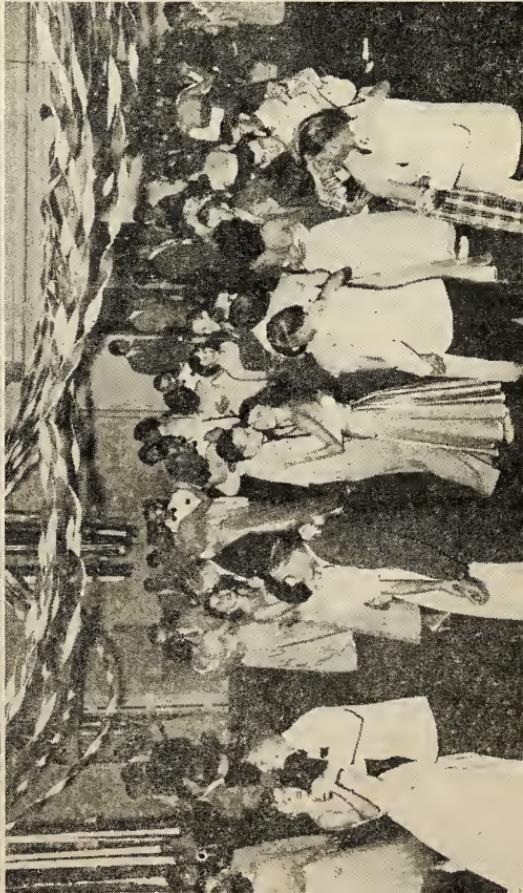
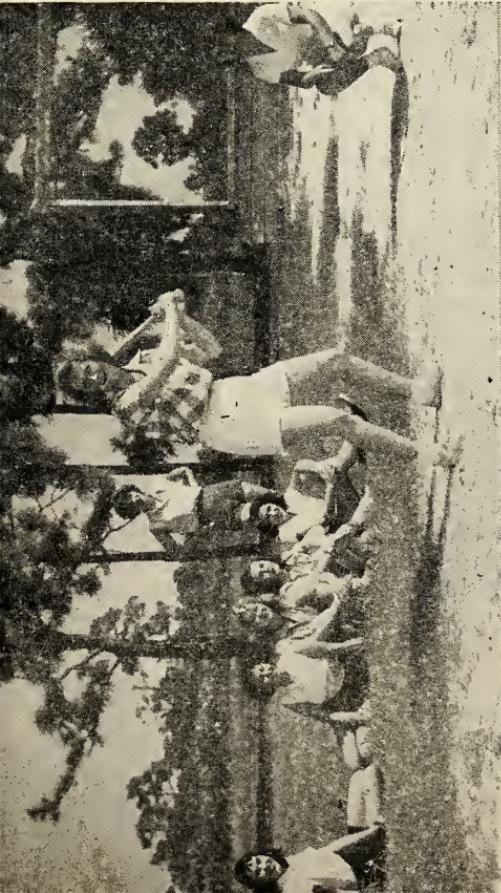
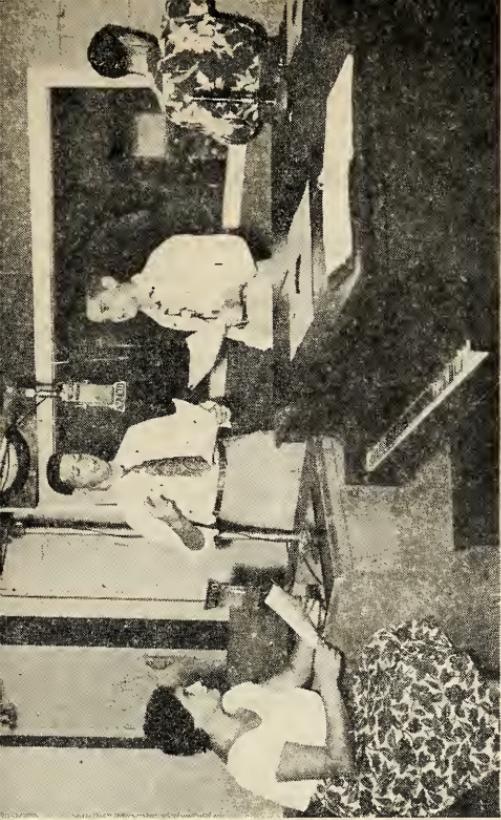
The foregoing regulations are subject to change by the Executive Committee of the College.

REQUIREMENTS FOR GRADUATION

Associate in Arts

To obtain the Title of Associate in Arts, a student must have a total of not less than sixty-four semester hours (with at least fifteen hours taken at Palm Beach Junior College) and a grade average of not less than 1.0, or C. At least fifteen of the required sixty-four semester hours must be taken in courses of sophomore rank numbered 200-299. Sciences may be counted as 100 or 200 courses. All students must take English 101-2, a Social Science and Health and Physical Education 101-2.

All freshmen, except veterans and students who have reached their twenty-fifth birthday, are required to take one year of health and physical education. The latter are not required to take physical education, but it is recommended that they do so to keep physically fit. Students may be excused from physical education when there is sufficient reason, such as illness, physical handicap, etc.



STUDENT ACTIVITIES AND ORGANIZATIONS

Student Government

The Executive Council of the Student Government is composed of nine members: (1) a student body president of sophomore standing elected by the student body at large; (2) the presidents of the Sophomore and Freshman classes; (3) the secretary and treasurer of the student body elected by the student body at large; (4) the Dean, Registrar, Dean of Men and Dean of Women. This council acts in an executive capacity, passing on all problems pertaining to student government.

Religious Influences

The College endeavors to foster among students a Christianity which functions not only on the campus but also in churches and activities of the community. The local churches consider it a privilege to cooperate with the faculty and students of Palm Beach Junior College in influencing the moral life of the students.

Dramatics

All students who wish to do so have an opportunity of participating in dramatics. The Dramatic Club, under the direction of the Department of Speech, will produce several plays during the school year.

Debating

Practice in debating is open to all speech students who wish to participate. From those participating, two or more teams are selected to debate with other colleges. Debaters will also appear on local radio stations and before civic clubs.

Publications

The BEACHCOMBER, the college paper, is published monthly as a project of the journalism department. Students working on the staff receive practical experience in the fields of reporting, editing, and advertising.

Staff positions on the GALLEON, the college annual, are open to any member of the student body. The editor and business manager are elected by popular vote. Supervision of the publication is a responsibility of the journalism department.

College Singers

The College Singers take part in assembly programs and other college functions and also appear before other organizations of the Palm Beaches. It is a combined activity and course for which one hour credit a semester is given.

ORGANIZATIONS

Honorary

Delta Omicron Chapter of PHI THETA KAPPA, a national honor society for junior colleges, was instituted in 1943. The object of the society is to promote scholarship, to develop character, and to cultivate fellowship among the students. Members are chosen from the upper scholastic ten percent of the student body and must be of good moral character and possess recognized qualities of citizen-

ship. Members must maintain at least a "B" average. This society offers rich social and cultural experiences.

Florida Alpha Chapter of PHI RHO PI, national honorary forensic society for junior colleges, was instituted in April 1953. The purpose of this society is to promote the interests of debate, oratory, extemporaneous speaking, radio and other speech activities in the junior colleges. Active membership is conferred only upon regular junior college students who are in good standing and who have represented their colleges in inter-collegiate debate, oratory, extemporaneous speaking, dramatic reading, or similar forensic contest, or who have achieved distinction in public speaking.

Service

The CO-ED CLUB, composed of all young women in the College, is a social and recreational organization. It sponsors parties, teas, dances and informal lectures on subjects of interest to the girl of today.

The ESQUIRE CLUB, composed of all young men in the College, is organized to promote school activities and friendliness and cooperation among its members.

The CIRCLE K CLUB, sponsored by the West Palm Beach Kiwanis Club, was organized in October 1952. It is composed of young men interested in service to the college, and the community. Members must be full-time students, must maintain approved scholastic standing, and must cooperate with college authorities to the fullest extent. Objects of the club are to emphasize the advantages of the American way of life, to provide educational opportunities for worthy young men, to encourage participation in group activities, to promote good fellowship and high scholarship to develop aggressive citizenship and the spirit of service for improvement of all human relationship, and to afford useful training in the social graces and personality development.

Cultural

The PAN-AMERICAN CLUB is composed of students from the Spanish classes and is organized to promote the appreciation of Spanish literature among students of Spanish in the College.

Social

Palm Beach Junior College has the following social organizations: Philo, Thi Del and Egalite Clubs for women; Phi Da Di and Alta Delpha Clubs for men.

Sports

Both major and minor sports are offered, including basketball, baseball, track, tennis, swimming and golf.

The Women's Athletic Association, although modeled after the national organization in constitution and point system is made to fit the situation in PBJC. Because of warm weather during the winter season, it is possible to offer the seven sports at almost any time of the year. The physical education director for the women assists the student officers in the work of the association.

Many of the world's outstanding sportsmen have been attracted by the recreational facilities in the Palm Beaches and students have the opportunity to participate in these activities which include tennis, golf, swimming, sailing, motorboating, fishing, cycling, skating, and bowling.

CURRICULUM

PALM BEACH JUNIOR COLLEGE OFFERS THE FOLLOWING COURSES FOR CREDIT:

Accounting 101	3	sem. hrs.
Accounting 102	3	" "
Accounting 201-2	6	" "
Advertising Design 101	3	sem. hrs.
Advertising Design 102	3	" "
Advertising Illustration 101	3	" "
Advertising Illustration 102	3	" "
Art Laboratory 101-X	1	" "
Art Laboratory 102-X	1	" "
Art Laboratory 101-Y	2	" "
Art Laboratory 102-Y	2	" "
Art Appreciation 101	2	" "
Art Appreciation 102	2	" "
Bible 101	2	" "
Bible 102	2	" "
Biology 101-2	8	" "
Biology 201-2	6	" "
Biology 203	2	" "
Biology 205	1	sem. hr.
Business Law 201	3	sem. hrs.
Business Law 202	3	" "
Chemistry 101-2	8	" "
Chemistry 201	4	" "
Chemistry 202	4	" "
Economics 201-2	6	" "
Education 101	3	" "
Education 102	3	" "
English 101-2	6	" "
English 201-2	6	" "
English 203	3	" "
English 204	3	" "
Engineering Drawing 101-2	4	" "
Engineering Drawing 201	2	" "
Engineering Drawing 202	2	" "
Geography 101-2	6	" "
History 101-2	6	" "
Health 101-2	1	sem. hr.
Home Economics 101	3	" "
Home Economics 102	3	" "
Home Economics 201	3	" "
Home Economics 202	3	" "
Mathematics 101	3	" "
Mathematics 102	3	" "
Mathematics 103	3	" "
Mathematics 104	3	" "
Mathematics 201	3	" "
Mathematics 202	3	" "
Mathematics 203	3	" "

Music:

Music Appreciation 101-2	4	sem. hrs.
College Singers 107-8	2	" "
College Singers 207-8	2	" "

Office Practice 201-2	6	" "
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Physical Education 101-2	1	sem. hr.
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Physical Education 201-2	1	" "
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Physics 101-2	8	sem. hrs.
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Political Science 201-2	6	" "
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Psychlogy 201-2	6	" "
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Pre-Clinical Nursing:

Anatomy 103-N	4	" "
Chemistry 103-N	3	" "
Microbiology 103-N	3	" "
Nutrition 103-N	2	" "
Psychology 103-N	2	" "
Sociology 103-N	2	" "

Shorthand 101-2	6	" "
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Shorthand 201	3	" "
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Shorthand 202	3	" "
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Shorthand 202-M	3	" "
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Social Science 101-2	8	" "
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Spanish 101-2	6	" "
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Spanish 201-2	6	" "
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Speech 101	3	" "
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Speech 102	3	" "
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Technical Terminal Mechanics:

Aeronautical Engineering Mechanics 101, 102, 201, 202	20	" "
Automotive Engineering Mechanics 101, 102, 201, 202	20	" "
Construction Mecchanics (metal) 101, 102, 201, 202	20	" "
Electronics 101, 102, 201, 202	20	" "
Printing 101, 102, 201, 202	20	" "

Typewriting 101	2	" "
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Typewriting 102	2	" "
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Typewriting 201	2	" "
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Typewriting 202	2	" "
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CURRICULA

CURRICULA LEADING TO TITLE ASSOCIATE IN ARTS

The following curricula are suggested only. They presume the completion of certain prerequisites in high school, and are outlined to meet the lower division requirements at most colleges and universities. A student who expects to transfer to a senior college should consult the announcement of courses of that college to determine what courses are required. Courses of study approved by various accredited senior colleges are on file in the Registrar's office for use by students who expect to transfer to those colleges.

GENERAL CURRICULUM

FIRST YEAR

FIRST SEMESTER	Sem. Hrs. Credit	SECOND SEMESTER	Sem. Hrs. Credit
English 101	3	English 102	3
Social Science 101 or History 101	3	Social Science 102 or History 102	3
Physical Science or Biological Science	4	Physical Science or Biological Science	4
Physical Education 101	1/2	Physical Education 102	1/2
Health 101	1/2	Health 102	1/2
Electives	5	Electives	5
	16		16

SECOND YEAR

FIRST SEMESTER	Sem. Hrs. Credit	SECOND SEMESTER	Sem. Hrs. Credit
English 201 or 203 or Foreign Language	3	English 202 or 204 or Foreign Language	3
Social Science	3	Social Science	3
Biological Science or Physical Science	4	Biological Science or Physical Science	4
Electives	6	Electives	6
	16		16

GENERAL BUSINESS

FIRST YEAR

FIRST SEMESTER	Sem. Hrs. Credit	SECOND SEMESTER	Sem. Hrs. Credit
English 101	3	English 102	3
Social Science 101 or History 101	3	Social Science 102 or History 102	3
Accounting 101	3	Accounting 102	3
Biological or Physical Science 101	4	Biological or Physical Science 102	4
Typewriting 101	2	Typewriting 102	2
Health 101	1/2	Health 102	1/2
Physical Education 101	1/2	Physical Education 102	1/2
	16		16

SECOND YEAR

FIRST SEMESTER	Sem. Hrs. Credit	SECOND SEMESTER	Sem. Hrs. Credit
Accounting 201	3	Accounting 202	3
Economics 201	3	Economics 202	3
Business Law 201	3	Business Law 202	3
Electives	7	Electives	7
	16		16

PRE-LAW

FIRST YEAR

FIRST SEMESTER	Sem. Hrs. Credit	SECOND SEMESTER	Sem. Hrs. Credit
English 101	3	English 102	3
Foreign Language	3	Foreign Language	3
Mathematics 101 or Science 101	3 or 4	Mathematics 102 or Science 102	3 or 4
Social Science 101 or History 101	3	Social Science 102 or History 102	3
Speech 101	3	Speech 102	3
Health 101	1½	Health 102	1½
Physical Education 101	½	Physical Education 102	½
	16 or 17		16 or 17

SECOND YEAR

FIRST SEMESTER	Sem. Hrs. Credit	SECOND SEMESTER	Sem. Hrs. Credit
English 201	3	English 202	3
Business Law 201	3	Business Law 202	3
Economics 201 or Psychology 201	3	Economics 202 or Psychology 202	3
Foreign Language*	3	Foreign Language*	3
Political Science 201	3	Political Science 202	3
Electives	2	Electives	2
	17		17

PRE-ENGINEERING

FIRST YEAR

FIRST SEMESTER	Sem. Hrs. Credit	SECOND SEMESTER	Sem. Hrs. Credit
English 101	3	English 102	3
Social Science 101 or History 101	3	Social Science 102 or History 102	3
Mathematics 101	3	Mathematics 102	3
Engineering Drawing 101	2	Engineering Drawing 102	2
Chemistry 101	4	Chemistry 102	4
Health 101	1½	Health 102	1½
Physical Education 101	½	Physical Education 102	½
	16		16

SECOND YEAR

FIRST SEMESTER	Sem. Hrs. Credit	SECOND SEMESTER	Sem. Hrs. Credit
Physics 101	4	Physics 102	4
Mathematics 202	3	Engineering Drawing 202	2
Engineering Drawing 201	2	Mathematics 201	3
Electives	8	Mathematics 203	3
	17	Electives	5
			17

PRE-TEACHING

FIRST YEAR

FIRST SEMESTER	Sem. Hrs. Credit	SECOND SEMESTER	Sem. Hrs. Credit
English 101	3	English 102	3
Social Science 101 or History 101	3	Social Science 102 or History 102	3
Foreign Language	3	Foreign Language	3
Biological Science 101 or Physical Science 101	4	Biological Science 102 or Physical Science 102	4
Health 101	1½	Health 102	1½
Physical Education 101	½	Physical Education 102	½
Education 101	3	Education 102	3
	17		17

SECOND YEAR

FIRST SEMESTER	Sem. Hrs. Credit	SECOND SEMESTER	Sem. Hrs. Credit
Social Science	3	Social Science	3
Foreign Language*	3	Foreign Language*	3
Psychology 201	3	Psychology 202	3
Physical Science 101 or Biological Science 101	4	Education 102	3
Electives	3	Physical Science 102 or Biological Science 102	4
	16		16

*Unless two years of high school and one year of college work have been completed in one language.

PRE-HOME ECONOMICS

FIRST SEMESTER		FIRST YEAR		SECOND SEMESTER		
		Sem. Hrs.	Credit		Sem. Hrs.	Credit
English 101		3		English 102		3
Biological Science 101		4		Biological Science 102		4
Social Science 101 or History 101		3		Social Science 102 or History 102		3
Home Economics 101		3		Home Economics 102		3
Health 101		1½		Health 102		1½
Physical Education 101		1½		Physical Education 102		1½
Electives		2		Electives		2
		16				16

SECOND YEAR

FIRST SEMESTER		Sem. Hrs.		SECOND SEMESTER		Sem. Hrs.	
		Sem. Hrs.	Credit		Sem. Hrs.	Credit	
Chemistry 101		4		Chemistry 102		4	
Social Science		3		Social Science		3	
Psychology 201		3		Psychology 202		2	
Home Economics 201		3		Home Economics 202		3	
Electives		3		Electives		3	
		16				16	

PRE-MEDICAL TECHNOLOGY

FIRST SEMESTER		FIRST YEAR		SECOND SEMESTER		Sem. Hrs.	
		Sem. Hrs.	Credit		Sem. Hrs.	Credit	
English 101		3		English 102		3	
Biology 101		4		Biology 102		4	
Chemistry 101		4		Chemistry 102		4	
Mathematics 101		3		Mathematics 102		3	
Health 101		1½		Health 102		1½	
Physical Education 101		1½		Physical Education 102		1½	
Electives		2		Electives		2	
		17				17	

SECOND YEAR

FIRST SEMESTER		Sem. Hrs.		SECOND SEMESTER		Sem. Hrs.	
		Sem. Hrs.	Credit		Sem. Hrs.	Credit	
Biology 201		3		Biology 202		3	
Psychology 201		3		Psychology 202		3	
Physics 101		4		Physics 102		4	
Social Science 101 or History 101		3		Social Science 102 or History 102		3	
Electives		4		Electives		4	
		17				17	

PRE-NURSING

FIRST SEMESTER		FIRST YEAR		SECOND SEMESTER		Sem. Hrs.	
		Sem. Hrs.	Credit		Sem. Hrs.	Credit	
English 101		3		English 102		3	
Biology 101		4		Biology 102		4	
Chemistry 101		4		Chemistry 102		4	
Social Science 101 or History 101		3		Social Science 102 or History 102		3	
Health 101		1½		Health 102		1½	
Physical Education 101		1½		Physical Education 102		1½	
Electives		2		Electives		2	
		17				17	

SECOND YEAR

FIRST SEMESTER		Sem. Hrs.		SECOND SEMESTER		Sem. Hrs.	
		Sem. Hrs.	Credit		Sem. Hrs.	Credit	
Biology 201		3		Microbiology 103-N		3	
Chemistry 201		4		Biology 202		3	
Home Economics 101		3		Chemistry 202		4	
Psychology 201		3		Psychology 202		3	
Electives		3		Home Economics 202		3	
		16		Electives		3	
						16	

SECRETARIAL

FIRST YEAR

FIRST SEMESTER	Sem. Hrs. Credit	SECOND SEMESTER	Sem. Hrs. Credit
English 101	3	English 102	3
Social Science 101 or History 101	3	Social Science 102 or History 102	3
Shorthand 101†	3	Shorthand 102‡	3
Typewriting 101†	2	Typewriting 102‡	2
Accounting 101	3	Accounting 102	3
Health 101	1/2	Health 102	1/2
Physical Education 101	1/2	Physical Education 102	1/2
Elective	1	Elective	1
	16		16

SECOND YEAR

FIRST SEMESTER	Sem. Hrs. Credit	SECOND SEMESTER	Sem. Hrs. Credit
Office Practice 201	3	Office Practice 202	3
Shorthand 201	3	Shorthand 202	3
Economics 201	3	Economics 202	3
Business Law 201	3	Business Law 202	3
Typewriting 201	2	Typewriting 202	2
Electives	2	Electives	2
	16		16

TECHNICAL - TERMINAL TRAINING

MEDICAL ASSISTANT

FIRST YEAR

FIRST SEMESTER	Sem. Hrs. Credit	SECOND SEMESTER	Credit Sem. Hrs.
English 101	3	English 102	3
Anatomy 103-N	4	Microbiology 103-N	3
Health 101	1/2	Health 102	1/2
Shorthand 101†	3	Shorthand 102‡	3
Typewriting 101†	2	Typewriting 102‡	2
Sociology 103-N	3	Psychology 103-N	2
Physical Education 101	1/2	Spelling 71	2
	16	Physical Education 102	1/2
			16

SECOND YEAR

FIRST SEMESTER	Sem. Hrs. Credit	SECOND SEMESTER	Sem. Hrs. Credit
General Medical Laboratory Practice 71*	2	General Clinical Techniques 72*	3
Accounting & Office Practice 71*	3	Medical Terminology and Spelling 71*	2
Business Corre- spondence 71*	3	Medical Shorthand 201-M*	3
Shorthand 201	3	Typewriting 202	2
Typewriting 201	2	Speech 102	3
Speech 101	3	Nursing Arts 72*	1
Nursing Arts 71*	1	Internship 71*	3
	17		17

* Not offered until 1953-54

† Unless one year has been completed in high school.

‡ Unless two years has been completed in high school.

LABORATORY TECHNICIAN

FIRST YEAR

FIRST SEMESTER	Sem. Hrs. Credit	SECOND SEMESTER	Sem. Hrs. Credit
English 101	3	English 102	3
Biology 101	4	Biology 102	4
Chemistry 101	4	Chemistry 102	4
Social Science 101	3	Social Science 102	3
Health 101	1/2	Health 101	1/2
Physical Education 101	1/2	Physical Education 102	1/2
Electives	2	Electives	2
	17		17

SECOND YEAR

FIRST SEMESTER	Sem. Hrs. Credit	SECOND SEMESTER	Sem. Hrs. Credit
Biology 201	3	Microbiology 103-N	3
Chemistry 201	4	Biology 202	3
Electives	9	Chemistry 202	4
	16	Electives	6
			16

SHOP MECHANICS

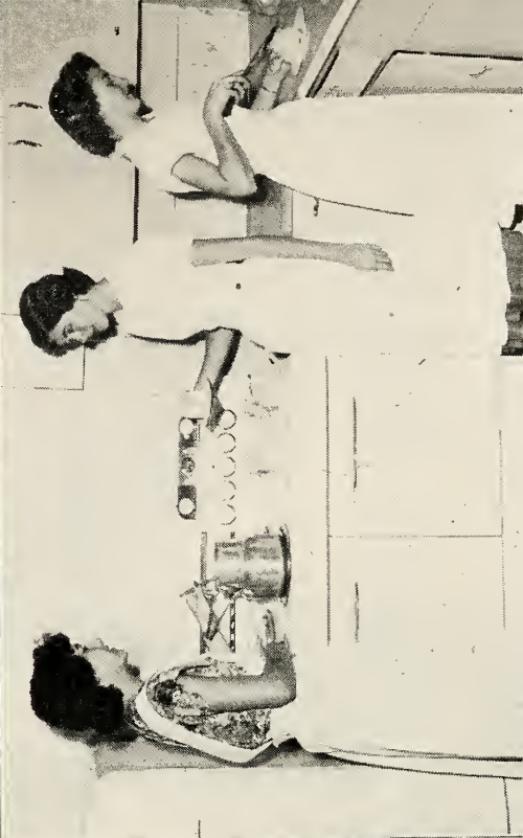
The following curriculum is suggested for mechanical courses for the first year:

FIRST YEAR

FIRST SEMESTER	Sem. Hrs. Credit	SECOND SEMESTER	Sem. Hrs. Credit
English 101	3	English 102	3
Mathematics 103 or 101	3	Mathematics 104 or 102	3
Social Science 101 or History 101	3	Social Science 102 or History 102	3
Health 101	1/2	Health 102	1/2
Physical Education 101	1/2	Physical Education 102	1/2
One mechanical engineering course, 101	5	One mechanical engineering course, 102	5
Elective	1	Elective	1
	16		16

SECOND YEAR

FIRST SEMESTER	Sem. Hrs. Credit	SECOND SEMESTER	Sem. Hrs. Credit
Continuation of mechanical engineering course, 201	5	Continuation of mechanical engineering course, 202	5
Electives	11	Electives	11
	16		16



COURSES OF INSTRUCTION

Art

The courses in art are offered as professional training, as cultural background and as avocational interest.

ADVERTISING DESIGN 101. The elements of design; line, value, color, form, space and texture are studied in principle and practice in two and three dimensional relationships, beginning with free experiments and developing into practical problems. The principles of lettering are studied in the practice of several alphabets. This course is essential for the art student. It is of value to students interested in Home Economics and Merchandising as well as of general usefulness in solving many problems in daily living. Credit: 3 semester hours.

ADVERTISING DESIGN 102. (Prerequisite: Advertising Design 101 or the equivalent.) This course is a general continuation of Advertising Design 101 with special emphasis on the development of advertising material for reproduction and the direct production of art work in posters and lettering. The use of the airbrush and the silkscreen are introduced. Credit: 3 semester hours.

ADVERTISING ILLUSTRATION 101. A basic course in drawing offered for the development of professional competence through studio participation, lectures and a definite program of assigned individual work. Nature, including plants, animals and people, is the major subject. Emphasis is on the human figure which is studied in form, structure and construction methods. Pencil, pen, charcoal, wash and sculptural techniques are used. Credit: 3 semester hours.

ADVERTISING ILLUSTRATION 102. This course is a continuation of Illustration 101 with studio participation, lectures, and a definite program of assigned individual work. The emphasis is on the representation of objects, buildings and views. Linear and aerial perspective are studied. Styles include both the realistic and design approaches used in modern illustration. Composition is given increasing emphasis. Painting techniques in water color, gouache and oils are introduced. Credit: 3 semester hours.

ART LABORATORY 101-X. Studio participation only in furtherance of avocational interest in the areas of drawing, painting and sculpture in which students elect to work in one of the three areas offered. Two hours studio laboratory per week. Credit (terminal): 1 semester hour.

ART LABORATORY 101-Y. Studio participation only in furtherance of avocational interest in the areas of drawing, painting and sculpture in which students elect to work in two of the three areas offered. Four hours studio laboratory per week. Credit: (terminal): 2 semester hours.

ART LABORATORY 102-X. A continuation of Art Laboratory 101-X with the student having a choice of following the area studied in 101-X or selecting another from the two other areas offered. Two hours studio laboratory per week. Credit (terminal): 1 semester hour.

ART LABORATORY 102-Y. A continuation of Art Laboratory 101-Y with the student permitted to drop one of the areas studied in 101-Y and substitute the remaining area of the offerings. Four hours studio laboratory per week. Credit: (terminal): 2 semester hours.

ART APPRECIATION 101. A survey course in the visual arts from remote times to the middle ages, studied in relation to the art of today. The aims are several: the cultural, to develop an understanding of art for emotional and intellectual growth; the practical, to develop artistic judgement as a basis for taste in everyday problems; and the creative, to provide valuable inspiration for the practicing artist. Credit: 2 semester hours.

ART APPRECIATION 102. (A continuation of Art Appreciation 101.) The material covered is the art of Europe from the middle ages to the modern, the art of the Americas and of the Far East. Credit: 2 semester hours.

Business

ACCOUNTING 101. Accounting Principles. A study of the mechanical and statistical aspects of accounting, books of record, accounts, fiscal period and adjustments, working papers, form and preparation of financial statements, followed by an intensive and critical study of the problems of valuation as they affect the preparation of the balance sheet and the income statements. Credit 3 semester hours.

ACCOUNTING 102. (Prerequisite: Accounting 101) A study of the legal aspects of accounting and related problems resulting from the legal organization forms used by business: assets, liabilities, proprietorships, partnerships, corporations, capital stock, and surplus; followed by a study of the financial aspects of accounting as disclosed by an analysis and interpretation of financial statements, financial ratios and standards, their preparation, meaning, and use. Credit: 3 semester hours.

* **ACCOUNTING 201-2.** Accounting Principles. (Prerequisite: Accounting 101-2 or its equivalent.) First semester: a study of a complete set of books including an accounting cycle: opening books, current entries, and closing books, with work at end of a fiscal period; social security accounting; partnerships; dissolution and reorganization of businesses; organization of corporations; corporate records; and vouchers, checks, auditing, and legal restrictions. Credit: 6 semester hours.

BUSINESS LAW. This course is designed for students who expect to study law or business administration or expect to enter the business world in the field of real estate, insurance and secretarial work and for those who desire a knowledge of their legal rights and obligations. The topics will be presented in a style which will be simple, direct and free from legal technicalities as much as possible so that the average student will be able to comprehend the subject matter.

BUSINESS LAW 201. A general introduction to law, a discussion of courts and legal procedure, law and society, definitions, classifications, systems of law based on the supreme law of the land as well as the branches of the laws: common law, ecclesiastical law, mercantile law, admiralty law, equity or chancery law and statutory law, will be included. A brief review of the tribunals for administering justice will be given as well as discussion of actions, such as *ex delicto* and *ex contractu*, which consists of writs of debt, covenant, assumpsit and detinue and other actions. Topics covering contracts, principal and agent, employer and employee, negotiable instruments, principal and surety and insurer and insured will be covered. Credit: 3 semester hours.

BUSINESS LAW 202. A continuation of Business Law 201. The discussion will cover bailor and bailee, carriers and shippers of passengers, vendor and vendee, relation of partnership, corporation and stockholders, real and personal property, deed of conveyance, mortgagor or mortgagee, landlord and tenant, torts, business crimes and bankrupt and creditors. Credit: 3 semester hours.

† **REAL ESTATE LAW 203.** This course is designed for students who expect to study law or business administration or expect to enter the business world in the field of real estate, secretarial work in real estate office, and for those who desire a knowledge of their legal rights in real estate. The material is presented

* Offered if there is sufficient demand.

in a style which is as simple, direct, and free from legal technicalities as possible. Topics are: Sources of Real Estate Law, Land and its Elements; Fixtures; Easements; Land Descriptions; Land Titles and Interests in Land; Deeds; Acknowledgements; Recording and Constructive Notice; Brokers; Contracts for the Sale of Land; Escrows; Consumption of a Real Estate Sale; Evidence of Title; Fire Insurance; Mortgages; Foreclosure and Redemptions; Loan Insurance under the National Housing Act; Ground Rents and other Methods of Financing of Real Estate; Liens; Co-ownership; Dower; Courtesy and Community Property; Homestead; Wills; Descent; Administration of Estates; Restrictions; Zoning and Building Ordinances; Taxes; Special Assessments; Landlord and Tenant; Rent Control; Acquisition of Title by Condemnation, Adverse Possession and Dedication; Waters. Credit: 3 semester hours.

OFFICE PRACTICE 201-2. (Prerequisite: Typewriting 101 or the equivalent.) Designed to meet the needs of the student who wants to learn how to do general office work. To those students who have acquired the skill of shorthand, the opportunity is given for transcribing letters and instructions from shorthand notes. All students have the opportunity to take dictation at the typewriter; to compose letters; to understand and carry out instructions; to strengthen and develop the desirable personal traits which businessmen consider essential, such as reliability, initiative, resourcefulness, and independent action; to learn to file through the medium of a miniature filing set; to learn to use the mimeograph; to learn general office procedure in handling checks, bills, statements, other financial forms, legal forms, incoming and outgoing mail, telegraph services, travel information, and the transportation of goods; to learn to perform the duties of a receptionist in using the telephone and meeting callers; and to prepare for a job-finding campaign. Credit: 6 semester hours.

SHORTHAND 101-2. (Prerequisite: One year high-school typewriting unless Typewriting 101 and Typewriting 102 are scheduled concurrently.) (No credit is given for the first semester's work to those students having one year's credit for shorthand in high school.) The objective of this course is to prepare students for the business world. For that reason, desirable personal traits and correct habits of work are stressed. Proficiency in English composition and satisfactory progress in typewriting are essential for the shorthand student. This course in shorthand demands study and practice outside of the classroom. The first semester is devoted to the fundamentals of Gregg shorthand. An opportunity to master these principles and to adapt them to fluent, rapid writing is given in the second semester. A speed of sixty to eighty words a minute on a five-minute Gregg Transcription Test (new material) shall be attained before credit is given for the course. The stenographic tools of spelling, punctuation, and grammar are reviewed throughout the year. Credit: 6 semester hours.

SHORTHAND 201-2. (Prerequisite: Typewriting 101-2 and Shorthand 101-2 or two years of high-school shorthand and typewriting.) Continues the preparation of the student for stenographic positions. The ultimate objectives of the course are to take and transcribe dictation with a high degree of speed and accuracy, and to produce mailable transcripts of business letters. Thus, skill in typewriting and the ability to apply a knowledge of business English are essential. The material used for dictation offers an opportunity for the development of a good business vocabulary. English composition, grammar, punctuation, and spelling are

emphasized in the regular assignments. Shorthand speed is built by dictation from copy assigned as homework. Material is dictated at a speed of 60 to 120 words a minute. A speed of 100 to 120 words a minute on a five-minute Gregg Transcription Test (new matter) shall be attained before credit is given for the course. Credit: 6 semester hours.

SHORTHAND 202-M. A one-semester course which is an integral part of Shorthand 202 but one that is designed for the medical and dental secretarial student. Materials for dictation and transcription will contain medical and dental terminology in more common use in the offices of doctors and dentists. Credit: 3 semester hours.

SPELLING 71. A course in the fundamentals and practice of correct spelling. Emphasis is placed on mastery of the generally accepted "Demon" lists and other words frequently misspelled in common usage. Credit (terminal): 2 semester hours.

TYPEWRITING 102. Secretarial Typewriting. (Prerequisite: Typewriting 101 keyboard by means of the touch system and the development of the correct techniques that will result in both speed and accuracy are the first objectives of the course. In addition, the work includes the following: proper erasing, use of papers. A minimum speed of thirty correct words per minute for five minutes shall be attained by the end of the semester. Credit: 2 semester hours. carbon paper, typing of personal letters and envelopes and of simple business letters and envelopes, typing of stencils, tabulation, outlines, themes, programs, poems, manuscripts and quoted material, footnotes, and the bibliography for term

TYPEWRITING 101. Personal Typewriting. (No credit is given for the first semester's work to those students having one year's credit for typewriting those who do not intend to use the skill vocationally. Facility in the use of the in high school.) This may serve as a terminal course in personal typewriting for or one year of high-school typewriting.) A continuation of Typewriting 101, but it is planned particularly for the secretarial student who wishes to use the skill vocationally. The work includes the following: business letters of varying form and arrangement, tabulation, telegrams, letters of confirmation, index cards, mailing lists, addresses and salutations on circular letters. and various forms of legal papers. Timed writings are given on straight-copy material and letter production. A minimum speed of forty-five correct words per minute for ten minutes shall be attained by the end of the semester. Credit: 2 semster hours.

TYPEWRITING 201. Advanced Typewriting. (Prerequisite: Typewriting 101 and Typewriting 102 or the equivalent.) This semester of work is devoted to the reconstruction and improvement of the typing skills developed in Typewriting 101 and Typewriting 102. Credit: 2 semester hours.

TYPEWRITING 202. Transcription. (Open only to those students enrolled concurrently in shorthand 202.) This semester of work is devoted to the development of transcription skill, which is a combination of such factors as typing ability; shorthand reading ability; knowledge of spelling, hyphenation, punctuation, grammar, and words; ability to use transcription materials properly; and ability to correct errors. Transcription skill is developed in easy stages, and the material used gradually increases in difficulty. Credit: 2 semester hours.

Education

EDUCATION 101. Introduction to Education. A study of fundamental principles in education, historical view, aims and methods of education, the curriculum, the pupil population, the educative process, education as a profession. A resume of the educational philosophy of public school systems with special emphasis on the schools of Florida. Credit: 3 semester hours.

EDUCATION 102. Educational Psychology. Physical heredity and behavior; social heredity; the learning process; the teaching of language, mathematics, fine arts, natural and social sciences; a study of personality; the psychological solutions of educational problems. Credit: 3 semester hours.

Engineering Drawing

ENGINEERING DRAWING 101. Freehand lettering, use of instruments and applied geometry; orthoprojections, sections and conventions, dimensioning, screwthreads and fastenings, technical sketching. Credit: 2 semester hours.

ENGINEERING DRAWING 102. (Prerequisite: Engineering Drawing 101) Descriptive Geometry. Multiview engineering drawing, auxiliary views, points and lines, plane surfaces, revolutions and polyhedrons and single curved surfaces. Credit: 2 semester hours.

ENGINEERING DRAWING 201. (Prerequisite: Engineering Drawing 101-2.) Advanced Engineering Drawing. Auxiliary views and revolution, pictorial drawing, working and detail drawings, development of intersections and surfaces, charts and graphs. Credit: 2 semester hours.

ENGINEERING DRAWING 202. Mechanism & Kinematics. This course gives the student a working knowledge of the nature of machine motions, and how to analyze the motion of a given machine; to so proportion and arrange the parts of a machine to give a desired motion. This includes the study of linkage, cams, belts and chains, gear trains and other means of transmitting motion from the driving to the driven member. Credit 2 semester hours.

English

The purpose of all courses offered in the English department is to increase the skill of the student in the art of communication with his fellow men, not only through correctness and effectiveness in his own expression, but through his comprehension and appreciation of the ideas of other men as expressed in the popular writing of today and in the literature of the past.

ENGLISH 101-2. Freshman Composition. A course designed to provide the student with knowledge of the principles of correct and effective expression, with abundant practice in the writing of various types of composition, and with skill in the comprehension of the printed page. Diagnostic tests are given to all freshmen before the opening of school, and individual weaknesses in such fundamentals as grammar, spelling, and sentence structure are corrected. Instruction and practice in the use of the library and in the technique of the research paper are provided. Selected readings are assigned for analysis and for vocabulary study, and wide reading is encouraged. First semester: Expository writing, with emphasis on the paragraph. Second semester: Creative writing, with emphasis on diction and the sentence. Required of all freshmen. Credit: 6 semester hours.

ENGLISH 201-2. English Literature. (Prerequisite: English 101-2) A survey of the development of English literature from Beowulf to 1900. Selected classics are presented through reading, lecture, and discussion. Emphasis is placed not only on the specific classic and the personality and art of its author, but also on the various types of literature, on the general literary characteristics of the periods, and on the growth of literary interpretation and appreciation. Collateral reading, and written and oral reports are required. First semester: From Beowulf to Wordsworth. Second semester: From Wordsworth to 1900. Credit: 6 semester hours.

ENGLISH 203. World Literature before 1900. A study of certain masterpieces of world literature from Homer to the present day with emphasis upon intellectual and cultural values. First semester only. Open to both freshmen and sophomores. Credit: 3 semester hours.

ENGLISH 204. World Literature since 1900. A study of the development in poetry, the short story, the drama, the novel, and non-fiction during the past fifty years along with critical examination of literature appearing in current periodicals and published collections. This course is offered second semester only and is open to both freshmen and sophomores. Credit: 3 semester hours.

JOURNALISM 101. Principles of Journalism. An introductory course designed to present the basic principles essential to the journalistic field. Emphasis on gathering, evaluating, and writing news. Intensive laboratory practice in preparing news stories for publication. THE BEACHCOMBER, the college newspaper, is the work-project undertaken by those enrolled in this course. Credit: 3 semester hours.

JOURNALISM 102. Principles of Journalism. Rapid review of principles of news reporting. Study of fundamentals of editing and headline writing, of newspaper typography and makeup, and of writing of feature articles. THE BEACHCOMBER continues to be the work-project of this course. Credit: 3 semester hours.

SPEECH 101. Fundamentals of Speech. A course designed to give the student an understanding of the speech function and the principles of effective speech. Emphasis is placed upon adjustments, voice, articulation, pronunciation, listening, the skills of oral reading, and the skills of informative speaking. Credit: 3 semester hours.

SPEECH 102. Public speaking. Practice in analysis and delivery of various types of public speeches. Continued instruction in organization, phrasing, and diction. Special emphasis upon purpose, audience, occasion, and types of speeches. Credit: 3 semester hours.

Health and Physical Education

HEALTH EDUCATION 101. Personal Hygiene. This course introduces the student to the general field of personal hygiene. The subject matter includes the biological basis of life; major health problems; nutrition and growth; the choice of foods; weight and its control; digestive disturbances; dietary dangers; stimulants and narcotics; exercise, fatigue and rest. Credit: $\frac{1}{2}$ semester hour.

HEALTH EDUCATION 102. Personal Hygiene. This course is a continuation of the general field of personal hygiene. The subject matter includes the structure, functioning and hygiene of each of the various bodily systems; specific disease prevention; the conservation of vision; sound teeth; care of skin and hair;

blends of internat'l secretion; normal sex life; modern parenthood; science versus fads and the factors determining health. Credit: $\frac{1}{2}$ semester hour.

One year of physical education is a requirement in Palm Beach Junior College. Sophomores can gain an additional year's credit by participation in the advanced courses.

PHYSICAL EDUCATION 101. (Men) Fundamentals of seasonal sports activities such as touch football, basketball, volleyball, softball, weight training and archery and the opportunity to develop individual sports such as bowling, tennis, swimming, and golf, with the ultimate objective of using these as a medium for the development of the physical and social characteristics of the individual group. Modified programs are arranged for students who have medical certificates limiting their physical education program. Credit: $\frac{1}{2}$ semester hours.

PHYSICAL EDUCATION 102. (Men). A continuation of Physical Education 101. Credit: $\frac{1}{2}$ semester hour.

All freshmen students, except veterans, and students who have reached their twenty-fifth birthday, are requird to take physical education. However, it is recommended that all students take physical education to keep physically fit unless there is sufficient reason to be excused, such as illness or physical handicap.

PHYSICAL EDUCATION 201. (Men) Fundamentals of individual sports taught including golf, tennis, weight training, table tennis, bowling, archery, swimming. Opportunity to participate in all sports tournaments. Credit: $\frac{1}{2}$ semester hours.

PHYSICAL EDUCATION 202. (Men). (Prerequisite: Physical Education 101-2.) A continuation of Physical Education 201. Credit: $\frac{1}{2}$ semester hour.

PHYSICAL EDUCATION 101. (Women) Fundamentals of seasonal sports are introduced such as volleyball, basketball softball, soccer, and such individual sports as tennis, archery, swimming, bowling, and golf, with the ultimate objective being to use these as a medium of the development of physical and social characteristics of the individual and group. Modified programs are arranged for students who have medical certificates limiting their physical education program. Credit: $\frac{1}{2}$ semester hour.

PHYSICAL EDUCATION 102 (Women). A continuation of Physical Education 101. Credit $\frac{1}{2}$ semester hour.

PHYSICAL EDUCATION 201. (Women) The course includes a continuation of the seasonal sports begun in Physical Education 101-2. Students not only take part but assume responsibility of leadership with groups in all of these activities. Opportunities to participate in sports tournaments. Credit $\frac{1}{2}$ semester hour.

PHYSICAL EDUCATION 202. (Women). A continuation of Physical Education 201. Credit: $\frac{1}{2}$ semester hour.

Home Economics

HOME ECONOMICS 101. Elements of Nutrition. The relation of good nutrition to health. A survey of the factors influencing the ability of the individual and the family to secure and maintain good nutritional status. Credit: 3 semester hours.

HOME ECONOMICS 102. Elements of Clothing Construction. Selection of

fabrics and designs for specific individual needs; use of commercial patterns, development of basic construction skills. Credit: 3 semester hours.

HOME ECONOMICS 201. Clothing Construction. Development of skills and their application. Selection and adaption of fabrics, patterns and garments to meet individual requirements. Credit: 3 semester hours.

HOME ECONOMICS 202. Family Relationships in Modern Living. Problems of dating and courtship; problems encountered by newly married couples in determining family goals; planning the use of income; planning for children and for satisfying family life. Open to men and women. Credit: 3 semester hours.

Mathematics

MATHEMATICS 101. College Algebra. (Prerequisite: one and one-half years of high school algebra and one year of plane geometry.) Quadratic equations, systems of equations, progressions, proportions, variations, mathematical induction and the binomial theorem, logarithmic and exponential equations, graphs, permutations and combinations, probability, determinants, complex numbers, interest and annuities. Credit: 3 semester hours.

MATHEMATICS 102. Trigonometry. (Prerequisite: Mathematics 101 or the equivalent.) Solution of right and oblique triangles; use of logarithms in solution; solution by means of slide rule; trigonometric identities and equations; use of radians and mils in measurement; inverse functions; spherical trigonometry (right spherical triangle.) Credit: 3 semester hours.

MATHEMATICS 103. Elementary Mathematics. The purpose of this course is to aid those who have not had sufficient high school mathematics to pursue the regular college course. This course will be made elastic to meet the need of the class. Topics for consideration are common and decimal fractions, short methods of calculation, measurements, facts and applications of geometry, algebra, solution of quadratic equations, logarithms, and easy trigonometric problems. Credit: 3 semester hours.

MATHEMATICS 104. Mathematics of Business. This course is designed to train the student in essential mathematics used in business. The course includes equations; percentage application, e.g., simple and compound interest, discounts, annuities, insurance, and bonds; social security taxes, and income tax procedure. Credit: 3 semester hours.

MATHEMATICS 201. Analytical Geometry. (Prerequisite: Mathematics 101-2.) Algebraic study of the figures of plane geometry; cartesian coordinates and other systems, plane sections of a cone, transformation of coordinates. Credit: 3 semester hours.

MATHEMATICS 202. Calculus, (Prerequisite: Mathematics 101-2.) Variables, functions and limits, increments and derivatives; differentiation and integration, maximum and minimum values of functions; applications to problems involving area, volume, time, velocity, and acceleration. Credit: 3 semester hours.

MATHEMATICS 203. Calculus. (Prerequisite: Mathematics 202.) Differentiation and integration of transcendental functions and applications; applications to parametric equations, polar equations, and roots; curvature and circle of curvature; theorem of mean value and its applications. Formal integration by various devices and reduction formulas; centroids, fluid pressure, and other applications. Credit: 3 semester hours.

Modern Languages

SPANISH 101-2. Elementary Spanish. The purpose of this course is to develop an understanding of the fundamental principles of the language. Classes are conducted by means of vocabulary drill, reading of easy prose selections, practice in developing mastery of pronunciation by means of classroom conversation and discussions in elemental Spanish. Credit: 6 semester hours.

SPANISH 201-2. Intermediate Spanish. (Prerequisite: Spanish 101-2, two years of high school Spanish or the equivalent.) This course provides a thorough review of the basic principles of grammar, increased emphasis on the acquisition of an extensive vocabulary, and a comprehensive treatment of Spanish idioms through diversified reading and conversational selections. In addition to an extended consideration of modern Spanish and Latin American prose, occasional lectures on Latin American culture, customs, and traditions will be given. Credit: 6 semester hours.

Music

MUSIC APPRECIATION 101-2. A listening survey of all periods of music stressing recognition of the elements which characterize each style and relation of these styles to contemporary arts. The course comprises the study of composers and their works, orchestral instruments, and emphasis on the forms in music. Credit: 4 semester hours.

COLLEGE SINGERS 107-8. Membership is open to all students who wish to sing from the best literature. Both accompanied and a cappella selections are included in the repertoire of the College Singers. Public concerts and broadcasts will be given at intervals during the year. Credit: 2 semester hours.

Natural Sciences

BIOLOGY 101-2. General Biology. A course in biology not only deals with the development of both plant and animal kingdoms, but attempts to show the fundamental conceptions which underlie all life phenomena. The work therefore involves material on the nature of life with its chemical and functional implication; the study of plant life from its simplest to the highest forms; the development of the animal kingdom with constant application to human structures, functions, and problems. The parts played by heredity and environment in producing the various members of the two kingdoms are treated in some detail. This course should thus orient the student in the world of living things and also provide the foundation for any more specific work he may pursue in later years. Credit: 8 semester hours. ALBERTSON.

BIOLOGY 201-2. Comparative Vertebrate Anatomy. (Prerequisite: Biology 101-2.) A course dealing with the inter-relationships of vertebrate animals, including man, from the standpoint of anatomy, embryology and paleontology. Emphasis is placed on the evolutionary succession of the various groups, and human applications are stressed. The course is essentially a laboratory course, with the dogfish and *necturus* being studied the first semester and the cat the second semester. Recommended for pre-professional students and prospective science majors and is designed to provide a background for further work in biological science. Credit: 6 semester hours.

BIOLOGY 203. Genetics. (Prerequisite: Sophomore standing and Biology

101.) A study of the mechanism and significance of heredity with emphasis placed upon human applications. Social problems, evolutionary significance and personal considerations are treated as well as the purely biological aspects of the subject. Recommended for prospective teachers, social workers, pre-professional students, prospective psychology students and those desiring a general education. Credit: 2 semester hours.

BIOLOGY 205. Genetics Laboratory. (Prerequisite: Biology 101-2; Corequisite: Biology 203.) Actual practice in demonstrating the principles of heredity using the fruit fly as an experimental animal. It is suggested that Mathematics 103 or its equivalent be taken before this course since a part of the work is statistical in nature. Credit: 1 semester hour.

CHEMISTRY 101-2. General Chemistry. This course has been designed to provide students with the basic fundamentals of general chemistry and thus to enable them to compete successfully in advanced courses. At the same time the treatment of the subject is broad enough to meet the need of the large number who do not go on in science. Throughout the course the topics are so presented that each leads to the next in logical order, thus avoiding breaks in the sustained interest and smooth presentation of the material. At appropriate places applications of chemistry to everyday life—references to agriculture, industry, and medicine—are introduced to further the student's comprehension and motivation and his appreciation of the contributions of chemistry to his world. The first semester begins with the study of general principles and fundamental concepts. An attempt is made to integrate the development of chemistry during the eighteenth and nineteenth centuries with the knowledge and concepts of atoms and molecules that the twentieth century has contributed to our understanding of the forms of matter and their chemical changes. Emphasis is placed on the current concepts of the structure of atoms and molecules, of the electron theory of valence, of the properties of solutions of electrolytes, of acids and bases, and of other subjects concerning which views have changed during recent years, but only as they are related to the views that preceded them. Considerable time is spent on chemical calculations involving the gas laws, titration, electrolytes and non-electrolytes, percentage composition and derivation of formulas. Individual laboratory work is required. The second semester is devoted largely to the study of metallic elements and their compounds. For the more advanced students, a systematic scheme for qualified analysis is developed and applied in the laboratory. Credit: 8 semester hours.

CHEMISTRY 201. Qualitative Analysis. (Prerequisite: Chemistry 101-2.) Principally a laboratory course. Here, probably more than in any other course of the Chemistry curriculum, the student is placed in a position where he must depend to a considerable extent upon his own powers of observation and interpretation. To assist him, it is necessary to supply analytical procedures that give satisfactory results, provided that he exercises a reasonable amount of caution. He must also be supplied with information concerning the principles and theories upon which are based the procedures he uses to separate and identify different ions. Equilibrium, solubility products, and colloids are emphasized. The first quarter is devoted to the detection of the cations, both known and unknown solutions being used. The second quarter is devoted to the detection of the ions of the non-metals and the systematic analysis of alloys and ores. Credit: 4 semester hours.

CHEMISTRY 202. Organic. (Prerequisite: Chemistry 101-2) A one semester course which contains the most important portions of the subject matter usually included in a year's study of Organic Chemistry. This short course in Organic Chemistry should acquaint the student with a considerable amount of descriptive material, and at the same time should give him as much insight as possible into the theoretical interpretation of the phenomena studied. The knowledge of the Carbon compounds which the student thus acquires will facilitate his progress in the study of biology, medicine, dentistry, and other sciences, whereas the theoretical explanation of chemical processes will increase his ability to interpret the complex processes which he encounters in such fields. This course of two lectures and four hours of laboratory a week, draws a sharp line of demarcation between aliphatic and aromatic substances. Emphasis is placed on the importance of the understanding of the fundamentals of nomenclature. The Wertz reaction is given as an aid in right thinking in structure, reactions, and by-products of reaction. The mechanism of ester formation is included so that alcohols are not related to inorganic hydroxides. The hydrogen bond is stressed and the similarity between ammonium hydroxide and alkylammonium hydroxides is a convenient correlation. Other special topics fit into their appropriate places. Some time is spent on the Grinard reagent because many condensation reactions must be omitted, and this reagent is so versatile. Oxidation and reduction correlates a number of reactions seemingly unrelated and permits quantitative calculations for these reactions. Many biological compounds are discussed because of their permanent significance. Credit: 4 semester hours.

PHYSICS 101-2. (Prerequisite: one and one-half years high school algebra and one year plane geometry.) Course consists of mechanics, wave motion, sound, kinetic theory, heat, electricity and magnetism, light, and an introduction to modern physics since 1900, including the properties of vibrating systems, electron radiation, spectra, cosmic rays, atomic and molecular structure, X-rays and their application to atomic physics, radioactivity, and recent development in nuclear physics. Credit: 8 semester hours.

Psychology

PSYCHOLOGY 201-2. General Psychology. An introductory course in General Psychology with emphasis on practical applications of the principles of psychology. The topics studied include the nervous system, learning, memory, habits, intelligence, emotions and the integration of the personality. The experimental work is designed to give each student an opportunity to test personal aptitude. Attention is given to application of psychological principles in social and ethical situations. Credit: 6 semester hours.

Religion

BIBLE 101. The Old Testament. Introduction to the study of the Bible. The history, literature, geography and religion of Israel and surrounding peoples through the Exile and Restoration. The text is the English Bible in various translations, and instructor's notes. Credit: 2 semester hours.

BIBLE 102. The New Testament. Introduction to the study of the New Testament to include language, literature, and geography of the New Testament era, discovery of ancient manuscripts, history of modern translations, the period between the Testaments, and a harmony of the Gospels. The life of Christ in the

four Gospels. The history of the early church in the Acts and Epistles. The text will be the English Bible in various translations and instructor's notes. Credit: 2 semester hours.

Social Sciences

ECONOMICS 201-2. Economic Foundations of Modern Life. This course describes the organization and functioning of general economic processes, with particular emphasis upon the nature and operation of the free enterprise system. It consists of several units which show the relationship between the various principles of economic theory and the practical problems of our contemporary economy. General consideration is given to such broad subjects as: the characteristics of the free enterprise system; the organization of production and exchange; the national income and its distribution; the place of prices in our economy; and the nature of a planned economy. Specific topics for study, research, and discussion include: forms of business enterprise; money and banking; labor organization and collective bargaining; the agricultural problem; international trade; public utilities; and the role of government in international affairs. Credit: 6 semester hours.

GEOGRAPHY 101-2. Physical and Economic Geography. A comprehensive course which includes the elements of physical and economic geography on a global basis. First semester includes an introductory study of the field of geography, the use of maps, man and his environment and the limiting effects of environmental factors, both physical and cultural. Second semester deals with methods by which man obtains his living and the cultural development he has made in order to utilize the natural factors which the earth provides. This study is supplemented by map work and regional studies which are designed to work out the geographic problems suggested by specific areas. Credit: 6 semester hours.

HISTORY 101-2. History of Western Civilization. A survey of European civilization from the fall of Rome to the present age. During the first semester the course emphasizes the contributions made by Rome to the culture of the modern world, the growth of the feudal system and the development of the Renaissance including the religious struggles of the sixteenth and seventeenth centuries. In the second semester attention centers on the social and cultural as well as the political history, the growth of the national states, the scientific revolution, the expansion of Europe in establishing colonies and world trade and imperialism, and the conflicts arising from the political and economic developments of the nineteenth and twentieth centuries. Credit: 6 semester hours.

POLITICAL SCIENCE 201. American National Government. This unit deals with the origin, nature, and development of the Constitution, and with the organization, powers and functioning of the Presidency, the national administrative agencies, Congress and the federal courts. Throughout the course an attempt is made to discuss these matters with reference to the political parties, pressure groups, economic blocs, sectional interests, bodies of political and social opinion, and other forces which influence the process of government. Credit: 3 semester hours.

POLITICAL SCIENCE 202. American State and Local Government; Contemporary World Politics. This course considers the principal feature of state and local government, such as: constitutions, taxation programs, law enforcement and administration of justice, problems of metropolitan areas, interstate relationships, government regulation and operation of public utilities, and public

planning. This unit also consists of a general analysis of the problems and forces present in international relations today, with an examination of the factors underlying the difficulties caused by a rapidly changing world. Credit: 3 semester hours.

SOCIAL SCIENCE 101-2. DEVELOPMENT OF AMERICAN INSTITUTIONS. A study of social change against a background of historical perspective and the reflection of American thought in the development of economic life, the government, technology, family life, education and religion of the United States. Careful attention is paid to the history of the U. S. as it pertains to the changing functions of American institutions and to the problems arising from these changes. Credit: 8 semester hours.

Pre-Clinical Nursing

Classes entering the Good Samaritan Hospital Training School are assigned to Palm Beach Junior College for one semester for the completion of required academic work. Upon completion of their work they leave the campus and enter upon the clinical and professional phases of their training at the Hospital. Students interested in nurses training should consult the Director of Nurses at Good Samaritan Hospital, West Palm Beach, Florida.

ACADEMIC COURSES	Sem. Hrs.	Credit
Microbiology 103-N	3	
Chemistry 103-N	3	
Psychology 103-N	2	
Sociology 103-N	3	
Anatomy 103-N	4	
Nutrition 103-N	2	
Physical Education 101	½	
		17½

MICROBIOLOGY 103-N. A course for student nurses including history of microbiology; methods of destroying micro-organisms in the control of communicable diseases; infection and resistance; microbiology of important infectious diseases. Laboratory work deals with the morphology and identification of organisms. Students other than nurses may be permitted to enter this course. (Not recommended for pre-medical students.) Credit: 3 semester hours.

CHEMISTRY 103-N. Due to the limited amount of time available for chemistry in the nursing curriculum, the course is divided into three parts. Part I is designed to be a general introduction to those laws and concepts of chemistry that are necessary for an understanding of the material presented in the second part. Part II is a discussion of physiological and pathological chemistry. As far as possible, the course includes discussions of the application of chemistry to the diagnosis and treatment of human diseases. Part III contains a number of carefully selected laboratory experiments that correlate closely with the lecture division of the course. Credit: 3 semester hours.

PSYCHOLOGY 103-N. An elementary course which aims to give the student an insight into human behavior and the principles involved in habit formation, learning and personality adjustment, that she may develop better control of her own personal and professional relationships, and a deeper sympathy and understanding of her patient in his adjustment to his illness; to teach the student to appreciate the relationships between mental and emotional attitudes and reactions, and the effects of human motives and drives on behavior. It is taught by means of illustrative lectures, laboratory demonstrations and experiments, class discussions and projects. Credit: 2 semester hours.

SOCIOLOGY 103-N. A one-semester course designed to introduce the field of sociology and to present those social problems of particular interest to the nursing profession. The cultural and social factors are discussed in relation to their importance in the development of the individual. American social institutions are introduced with particular emphasis upon the family—its functions and its problems. A study is also made of the community and its problems, with special emphasis upon health problems. Credit: 2 semester hours.

ANATOMY AND PHYSIOLOGY 103-N. Planned to give the student a knowledge of the normal development, microscopic and gross structures and functions of the various systems of the human body; to give an appreciation of bodily efficiency through factors which adjust their functions to each other in relation to the well-being of the whole; to acquire the ability to apply physiological principles, and to form the basis for subsequent courses related to nursing. It is correlated throughout the course with nursing arts, chemistry, microbiology, pharmacology and psychology. It is taught by means of illustrated lectures, class discussions, laboratory demonstrations and dissection of animals, animal specimens and specimens obtained from the autopsy department. Students other than nurses may be permitted to enter this course. (Not recommended for pre-medical students.) Credit: 4 semester hours.

NUTRITION 103-N. Foods and Cookery. The subject matter of this course consists of fundamental principles of nutrition, the composition, preparation, digestion, absorption, and metabolism of foods, their application in promoting growth and maintaining health, as they apply to the nurse's patient, her family and herself. Emphasis is placed upon the normal diet and the effects of a deficient or abundant supply of the food essentials. It is taught by means of lectures, class discussions, laboratory demonstrations, and practice. Credit: 2 semester hours.

Technical Terminal Mechanics

AERONAUTICAL ENGINEERING MECHANICS 101-2, 201-2. Course consists of theory and practice in aircraft and aircraft engine mechanics for all types of aircraft. Upon completion, student is ready for Civil Aeronautics Administration examination, given at Washington, D. C. Content of course stresses instruments and radio equipment, fuel systems, fabrics, doping, rigging and the application of mechanical drawing, woodwork, welding, riveting, heat treating, and sheet metal. Also engine operation, overhaul, repair, installation, carburetion, and lubrication, and propeller work. Credit: 20 semester hours.

AUTOMOTIVE ENGINEERING MECHANICS 101-2, 201-2. Course consists of testing the performance of automotive equipment, such as the efficiency of engines and brakes. Also operation in overhaul of automotive power plants and ac-

cessories such as carburetors, generators, starters, transmissions, and differentials. Credit: 20 semester hours.

CONSTRUCTION MECHANICS (Wood) 101-2, 201-2.

BOATBUILDING: Course consists of lofting procedures and methods, including making of templates and patterns, framing, setting up, planking, hull dressing and finishing, sparmaking, jointer work, motor installation, plumbing, and sail rigging. The student will develop skills in the use of hand and power driven wood working machine tools such are found in an up-to-date boat yard, and also the art of applying these skills in the building of boats from tables of offsets and specifications as supplied by the naval architect. The student will be taught methods of construction, repair, and maintenance of small wooden marine craft, so that he may develop appreciation for good workmanship, tools and their proper care, fair lines, and graceful design. Credit: 20 semester hours.

CABINET MAKING AND MILLWORK: Course consists of instruction in hand tools and machine processes involved in the fabrication, assembly, and finishing of built-in furniture. Millwork practices involved in the production of molding, flooring, doors, and window frames; also furniture designing, both modern and antique. Credit: 20 semester hours.

CONSTRUCTION MECHANICS (Metal) 101-2, 201-2.

MACHINE SHOP: Course consists of training in skills of operation, setting and adjusting lathes, milling machines, planers, shapers, drill presses, power saws, and DoAll metal working machines; electric and acetylene welding, as related to the machinist's trade. It also includes instruction in working properties of metals. Credit: 20 semester hours.

SHEET METAL: Course consists of instruction and practice in the fabrication, assembling, altering, repairing, and installing of sheet metal articles and equipment; pattern drafting and layout for template construction in sheetmetal. Credit: 20 semester hours.

WELDING: Course of instruction as taught is a combination course consisting of acetylene welding and electric arc welding. The training includes the skills and techniques used in industry for light aircraft or heavy welding, and follows the specific testing programs that have been developed by the Army and Navy Bureau of Standards. The various types of metals are studied, and a certain amount of metallurgy is taught. Light and heavy equipment used in both acetylene and arc welding courses is available. Credit: 20 semester hours.

ELECTRONICS 101-2, 201-2. Electricity and radio repair and maintenance. Course of instruction includes training in the theory and practice of making inspections, adjustments, and repairs of medium and low powered radios, and of transmitting and receiving equipment in methods of replacing defective parts; in maintenance work on all types of transmitters and radio sets; and in layout, assembly, and installation of electrical fixtures, apparatus, control equipment, and wiring used in the alarm, radio, communication, light and power systems of buildings and other construction projects. The student is given experience in blueprint reading, in sketching to specifications, and in the use of the electrical panel board, switch box, pull box, and other types of equipment that are used in the framing of buildings, as well as in the use of hand tools and machines common to the trade. Credit: 20 semester hours.

PRINTING 101-2, 201-2. Course consists of instruction in bindery techniques and procedures of the composing room, press room, and bindery. In the composing room, the regular course of study of the International Typographical apprenticeship training of printers is followed closely in hand composition, linotype machine composition, make-up, lock-up, and the imposing of book forms. The student also receives instruction in layout and color design. In addition to composing room procedures, the student learns to operate and maintain cylinders, automatic job cylinders, and platen presses, as well as folding machines, perforation, and punching machines, paper cutting, and trimming machines. Credit: 20 semester hours.

ROSTER OF STUDENTS 1952-53

SOPHOMORES

Abernathy, Don E., West Palm Beach
 Algozzini, Elaine J., Hobe Sound
 Alkema, John, Riviera Beach
 Avampato, Thomas M., Lake Worth
 Bell, Frank J., West Palm Beach
 Bell, William N., West Palm Beach
 Beloin, Ray A. Jr., West Palm Beach
 Brady, Phillip P., Lake Worth
 Brosseit, Stuart O., Lake Worth
 Cleary, William F., West Palm Beach
 Coggan, Robert Thomas, Boca Raton
 Cox, William, Boca Raton
 Crussell, N. Donald, West Palm Beach
 Davis, John Max, Lake Worth
 Douglas, John T., West Palm Beach
 Dunkin, Betty F., West Palm Beach
 Dyer, Cynthia Ann, Palm Beach
 Ebersold, Cecil R., West Palm Beach
 Elliott, Donald H., Delray Beach
 Embler, Barbara, West Palm Beach
 Engebrestsen, Laura M., West Palm Beach
 Engelking, Margaret F., Lake Worth
 Fermo, Bernice, Riviera Beach
 Fielder, William G., West Palm Beach
 Fisher, Herbert A., West Palm Beach
 Goodman, Herbert H., Lake Worth
 Gorham, Daniel J., Lake Worth
 Greene, Elvin Edward, III, Lake Worth
 Grumbly, Carolyn A., West Palm Beach
 Herbert, Ann, West Palm Beach
 Howell, Betty Jean, Lake Park
 Hutchinson, Doris M., Pompano
 Jones, Beetty Ann, Lake Worth
 Kegel, Ruth Ann, Hobe Sound

Kotick, Marian, West Palm Beach
 Lathrop, Merriam E., West Palm Beach
 Lee, Barbara G., Lake Worth
 Logsdon, Barbara A., West Palm Beach
 Manzi, Cecilia, Lake Worth
 Markham, Jesse E. Jr., West Palm Beach
 Masterson, Robert D., Palm Beach
 Mathis, Frank A. Jr., Boynton
 Mazza, Thomas, Lake Worth
 Mendel, Roberta C., West Palm Beach
 Norwid, Charles R., Jr., West Palm Beach
 O'Dell, Clinton F., West Palm Beach
 Painter, Roger E., Lantana
 Pittard, Jeanette L., West Palm Beach
 Pullum, Byrd, Jr., Palm Beach
 Pullum, Lois C., Palm Beach
 Reynolds, Patricia A., Palm Beach
 Rodo, Gloria T., West Palm Beach
 Smith, Jay E., Stuart
 Snyder, Charlotte G., West Palm Beach
 Snyder, Lois J., West Palm Beach
 Spear, Carol A., Lake Worth
 Stokes, Hope L., Lake Worth
 Strickland, Thomas A., West Palm Beach
 Strode, Billy G., West Palm Beach
 Thamm, Robert H., West Palm Beach
 Thayer, Sue, West Palm Beach
 Tose, Kenneth D., West Palm Beach
 Tyer, Earl D., West Palm Beach
 Wilcox, Henry C., Lake Park
 Winter, Louise I., West Palm Beach
 Zelkin, Bernice, West Palm Beach

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 Aranda, Julio, Jr., West Palm Beach
 Banks, Valdeen M., Lake Park
 Beekel, Judith F., West Palm Beach
 Bingham, Edyth E., Hollywood
 Black, Richard S., West Palm Beach
 Bleckledge, Beatrice S., Lake Worth
 Blanco, Robert E., Caracas, Venezuela
 Bodle, Barbara E., West Palm Beach
 Boree, Florence, Belle Glade
 Brock, Howard R., Jr., West Palm Beach
 Brodrick, Marie A., Hobe Sound
 Bruhn, Joan C., Ft. Pierce
 Bynum, James R., West Palm Beach
 Calhoun, Joseph B., West Palm Beach
 Callahan, John F., West Palm Beach
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 Carlson, Carl E., Riviera Beach
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 Gibson, Patricia, West Palm Beach
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 Gould, Ralph A., West Palm Beach
 Guernsey, John O., Delray Beach
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 Hannum, Mary E., West Palm Beach
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 Harden, Fredrick N., West Palm Beach
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 Hinton, Joan E., West Palm Beach
 Holder, Lillian C., West Palm Beach
 Holt, David E., West Palm Beach
 Holt, William C., West Palm Beach
 Howley, Peter P., II., West Palm Beach
 Hubbard, Thomas L., Lantana
 Johnson, Frances, Jr., West Palm Beach
 Johnson, Jimmy H., Lake Park
 Jordan, Janis, West Palm Beach
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 Manning, Brian, Belle Glade
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 McMullen, Josephine E., West Palm Beach
 Menoher, Mary Ruth, Lake Worth
 Middleton, Sue A., Ft. Lauderdale
 Miller, Anna M., Lake Worth
 Miller, Lucy L., West Palm Beach
 Moffit, Lloyd V., Jr., West Palm Beach
 Mongreig, Querida, Cicero Illinois
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 Moore, Jacquelyn, West Palm Beach
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 Mowrer, Roberta L., West Palm Beach
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 Zaru, Salim S., Ramallah, Jordan

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 Mitchell, Gwen, West Palm Beach

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 Strong, Milton L., West Palm Beach

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